

CURRICULUM VITAE



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NEHA BHATNAGAR GAIROLA

Objective: A team player & professional worker seeking to establish in a stable & positive organization offering carrier growth through proven performance the position. An Academician with an excellent track record of teaching and creating a rapport with the students, a result oriented and highly motivated performer

PROFESSIONAL EXPERIENCE- TOTAL-14 YEARS

Working as an Assistant Professor (August 2013 to Till Present)

- In the department of MBA and BBA, **Institute of Cooperative Management College, Dehradun from Aug 2013 to till date** as a visiting faculty taking finance subjects like- FIM, Management Accounting, TQM, Operations Research etc, and specialized in Statistics and Finance and taking courses like DGR(Directorate General of Resettlement Program for Defence Personnel)- Supply chain, Retail management etc. Coordinated Personality Development and Soft Skills Programs in addition to teaching responsibilities
- In the department of Management, **Uttarakhand Technical University, Dehradun From August 2022 to June 2024** as a visiting faculty, delivered lectures in various Finance and Marketing subjects.
- Took **Online Abroad classes of various universities**, specialized in Statistics Internal Assessments (IA), and Theory of Knowledge (TOK) for 3 years using the IB curriculum
- Worked as a Faculty in **IMMT College since May 2014 to Feb 2018** Dehradun in the department of Management as **Head of Department** and taking subjects like IFM and Corporate Tax Planning, etc.

Jan 6, 2011-Aug 15, 2013 **Indiamart Intermesh Ltd Dehradun**

Assistant Product Delivery Manager

- Expanded my carrier growth from Catalog Development Executive to Assistant Manager.
- Promote both offsite and onsite activities.
- Build systems internally that ensure all content is optimized across all platforms and user experiences (catalog, websites etc)
- Managed team of 15 executives in Production Department
- Received company's Best Performer award for the month of September, 2011.

- Clicked to hit the target of 300+ catalog hostings.
- Developed excellence in giving training to my team as well.
- Production, hosting and promotion of Mini Dynamic Catalog / Websites.

March 30-September 30, 2010 Deutsche Bank Group Bangalore Financial Process Executive

- To perform the work for other companies within Deutsche Bank Group.
- ‘One Bank’ culture which incorporates the important elements which I focused on: Data Confidentiality, Ethics and compliance, Technique & Attitude and approach.
- Trading of Equity shares of the Bank with the countries out including market of Australia, South Africa and Japan.
- Financial analysis and modeling of company/industry data.

ADDITIONAL INFORMATION

- **Deputy Head Examiner** in Management Dept at VMSBUTU Uttarakhand Technical University, since 2022.
- **Paper Setter & Evaluator** for Uttarakhand Technical University, since 2018.
- **Coordinator** for Directorate General Resettlement Certificate and Diploma courses at ICM Campus.
- Serve as an **Active Member on Flying squad, Observer and Exam committee** in Uttarakhand Technical University
- Sent to different colleges by Uttarakhand Technical University to conduct Viva Exams.

PROGRAMS AND WORKSHOPS

- Participated in Faculty Knowledge Sharing Program on Enhancing Teaching Ability at ICFAI.
- Conducted a 1-day workshops on "Cooperatives Awareness among the Youth" in 2023 in Doon Business School, Dehradun, Polytechnic Institute at Niranjanpur and Suddowala, Dehradun

EDUCATION

Qualification	Institute	University/Board	Year of Passing
MA(ECO)	DAV (PG) College, Dehradun	HNB Garhwal University	2016-2018
MBA	Institute of Cooperative Management, Dehradun Specializations: Finance, Marketing	Uttaranchal technical University	2007-2009
B.COM	DAV (PG) College, Dehradun	HNB Garhwal University	2004-2007
HIGH SCHOOL & INTERMEDIATE	Beverly Hills School	CBSE	2002&2004

SUMMER / WINTER INTERNSHIP

Organization: Oriental Bank of Commerce

Duration: 1 month

TECHNICAL SKILLS

Computer Proficiency:

- 'Completed SAP-FICO from Learn Sap at JK Initial software Solutions from Bangalore,
- Computers Application-Diploma

INTERESTS

- Cooking, Surfing Internet, Listening Sufi songs.
- Taking tuition classes had an experience of 4years in teaching English and Maths to students' upto 10th standard and commerce and accounts upto 12th standard.

DECLARATION

I here by declare that all the particulars given above are true to the best of my knowledge and belief.

Place: Dehradun
Date: 01/08/2024

Signature
(NEHA)