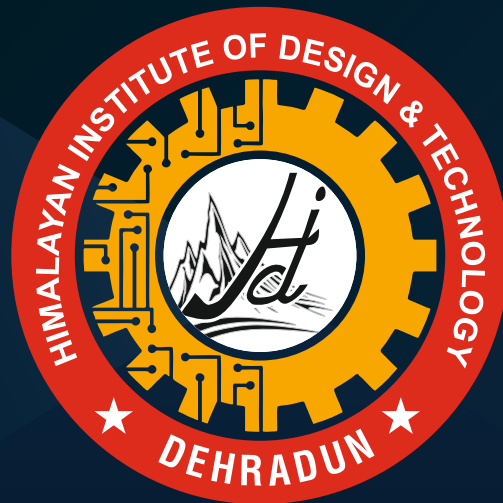


PROSPECTUS



# HIMALAYAN INSTITUTE OF DESIGN & TECHNOLOGY

(A unit of B. S. Negi MTPK)

Recognized by SRI DEV SUMAN UTTARAKHAND UNIVERSITY

Approved by UGC, Ministry of Education, Govt. of INDIA

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## About us:

With an objective to impart Quality Education and strengthen the economic status of people specially women, ONGC Mahila Samiti led by Mrs. Shobhana Wahi started a Vocational Center in 1987. Initially land, building and other infrastructure was provided by ONGC for this. In due course of time this center developed into a full fledged Technical Education Institute. The courses offered are Fashion Design, Textile Design, Garment Technology, Interior Design, Modern Office Management & Secretarial Practices and Post Graduate Diploma in Computer Application. These courses are recognized by All India Council of Technical Education and Affiliated to Uttarakhand Board of Technical Education, Roorkee. The Institute is located near Officers Club within ONGC Campus. The Institute is working for the Women Empowerment since inception.

Now after completing a journey of 35 years in serving for the noble cause of Women Empowerment, we are expanding our horizon by starting few Degree Courses to impart higher education to both girls and boys i.e. in Co-ed mode. The courses are Approved by UGC, Ministry of Education, Govt. of India and recognized by SRI DEV SUMAN UTTARAKHAND UNIVERSITY. These courses will run in **Himalayan Institute of Design & Technology (HIDT)**.

Located in the heart of city, Himalayan Institute of Design & Technology (HIDT) is setup in the clean, green and secured campus of ONGC. The Institute is spread aesthetically in more than 3.25 Acre of area. Campus is easily approachable by public transport and is having all public facilities like Banks, Market, Medical Facility, Sports Complex and Eating Joints in its vicinity.

Aiming at creating a centre par excellence for higher education, the Institute has come in existence in 2022 as a unit of B.S. Negi MTPK. To begin with HIDT has embarked into its journey with four degree courses, affiliated with Sri Dev Suman Uttarakhand University. Our Course curriculum encompasses the prime objective of Education for Vocation and aims to give an edge to our students in this competitive world.

## Vision:

- ❑ To work diligently with dedication and compassion to carve the personalities of our learner in the field of Design and Technology, through higher education, to make them outstanding global citizens.
- ❑ To unearth and awaken the hidden potentials of students and sensitize them towards sustainable development goals.

## Mission:

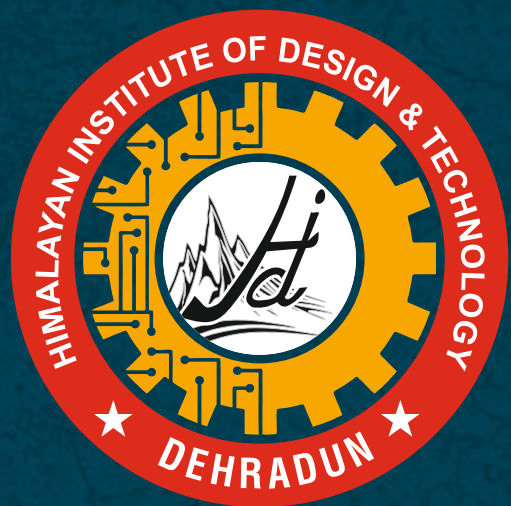
- ❑ To create a collaborative environment open to free exchange of ideas, where research, self reliance, creativity and entrepreneurship can flourish.
- ❑ To ensure learners to achieve their full potentials.
- ❑ To impact society in a holistic way - regionally, nationally and globally by engaging with partners outside the traditional borders of the Institute campus.
- ❑ To stimulate students to learn, to seek information and to critically synthesize information and knowledge and also offer possibilities for applying their acquired skills.
- ❑ To provide quality education through state of art infrastructures and well equipped labs.

## Why HIDT?

- ❑ Employing innovative methods of teaching & providing ample opportunities for learning outside the classroom through projects, workshops, technical workshops & cultural programmes.
- ❑ Recognized by Sri Dev Suman Uttarakhand University.
- ❑ Course curriculum is approved by UGC, Ministry of Education, Govt. of India.
- ❑ Institute is centrally located amidst lush green & pollution free environment in ONGC Campus..
- ❑ Legacy of 35 years in the field of education.
- ❑ Highly qualified & experienced faculty & their continual professional growth through various programmes.
- ❑ Scholarships to deserving students.
- ❑ Tie up with leading Industries for training & placement.
- ❑ An Institution with a difference where emphasis is laid on holistic teaching and comprehensive development of Students.

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## Degree Courses Offered

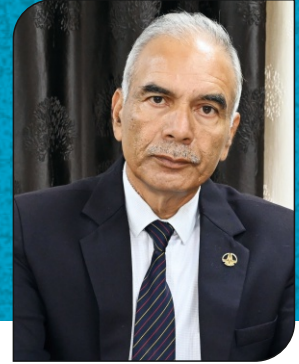
| S.No. | Course Name   | Duration | Eligibility      |
|-------|---|----------|------------------|
| 1.    | Bachelor of Fashion Design (B.FD)                         | 3 Years  | 12 <sup>th</sup> |
| 2.    | Bachelor of Science in Information Technology (B.Sc - IT) | 3 Years  | 12 <sup>th</sup> |
| 3.    | Bachelor of Journalism and Mass Communication (BJMC)      | 3 Years  | 12 <sup>th</sup> |
| 4.    | Bachelor of Commerce (B.Com)                              | 3 Years  | 12 <sup>th</sup> |

## Admission & Selection Criteria

As per Guidelines & Tentative Time schedule by Sri Dev Suman Uttarakhand University)

Institute is running under The Society B.S. Negi MTPK, Registered under the society Registration Act 1860. These degree courses will run under our new venture named **Himalayan Institute of Design & Technology (HIDT).**

# Chairman's Message Chairman's Message



**Harshmani Vyas**

*Greetings!*

It is with great pride and pleasure that I announce the opening of our new venture Himalayan Institute of Design & Technology (HIDT).

Since 1987, we were primarily known as premier Design college but now with the demand of time we have diversified our scope of education by becoming multi disciplined Institute and thus offering an opportunity to get higher education in the following fields :

1. Bachelor of Fashion Design (B.FD)
2. Bachelor of Science in Information Technology (B. Sc. IT)
3. Bachelor of Journalism and Mass communication (BJMC)
4. Bachelor of Commerce (B. Com)

These courses have been opened under the aegis of Sri Dev Suman Uttarakhand University, approved by Ministry of HRD Govt. Of India and affiliated to UGC . The above courses have been opened in the **Himalayan Institute of Design & Technology (A Unit of B.S. Negi MTPK)**.

Higher education is the milestone and parameter to measure the progress of a nation. As the country stands poised to embark upon an exciting future, higher education is as important as administrative policy. We also wanted to be a part of this anthem in order to create a responsible, progressive and skilled citizenry.

Keeping up with this spirit, HIDT will focus on providing all-round, relevant and comprehensive education to students. HIDT is fully equipped with latest state of the art IT equipments, infrastructure and well qualified faculties to deliver the best education. We are dedicated to make education a tool for student's betterment and growth.

As we embark on this amazing and enriching journey, I am confident that we will succeed to mould our students to become engaged citizens of the 21<sup>st</sup> century who possess not only the knowledge of critical thinking but also the motivation for keeping the minds actively engaged in learning for the rest of their lives. As the chairman of this Institution, I anticipate the full participation and cooperation of the students and parents to make it possible for us to transform these dreams into reality.

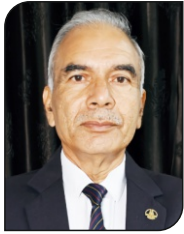
We seek divine blessings of Almighty and support of all our partners!

*With warm wishes!*

A handwritten signature in blue ink, appearing to read 'Harshmani Vyas', with a stylized flourish at the end.

**Harshmani Vyas**

# Governing Body Members - B.S. Negi MTPK



Sh. Harshmani Vyas  
Ex. G.G.M., Head Corporate  
Infrastructure, ONGC  
& Social Worker



Dr. Krishna Prakash Sharma  
Ex. Additional Director Medical  
& Health Council Uttarakhand



Ms. Kamala Pant  
Ex. Deputy Director  
Dept. of Education Uttarakhand



Dr. B. P. Nautiyal  
Ex. G.M. NABARD  
Ex. Dir. Horticulture, (UK)



Sh. Hari Shankar Joshi  
Ex. Jt. Dir. (F&A) ONGC



Padamshree Dr. Madhuri Barthwal  
First Women Music Director Akashwani  
Nari Shakti Samman Awardee from President of India



Padamshree  
Dr. Basanti Bisht  
Folk Artist



Sh. Vijay Prasad Juyal  
Social Activist



Mrs. Promila Rathor  
Advocate, Social Activist



Dr. Madhu Sharma  
Former. Principal M.K.P. College



Prof. Dr. Kusum Arunachalam  
Head SENR  
Former VC Doon University



Mrs. Namita Mangain  
Educationist & Social Worker



Sh. Jatinder Mehan  
M.Tech, Ex. GGM ONGC



Sh. H. P. Vyas  
Law Graduate  
Fellow Member of the Institute of Company Secretary  
India, Consultant in Corporate Law & Management



Ms. Ramindri Mandrawal  
PCS Officer  
Govt. of Uttarakhand



Mrs. Anupama Uniyal  
Vice Principal - HIDE



Sh. Deepender Singh Negi  
Chartered Accountant



Mrs. Beena Raikwar  
Management Expert



Sh. Vinayak Sharma  
Businessman & Social Activist



Mrs. Nadira Ahmed  
Educationist

## DEPARTMENT UPDATE

# Bachelor of Fashion Design(BFD)



This course has been designed to promote an understanding of Fashion and a clear perspective on creativity and its application in innovative Fashion Design in relation to the needs of fashion and the Business to Business fashion products. It provides hands on experience using a set of complex technologies found in industry today to build pro typical solutions to serve current needs. It enables you to respond to market opportunities with creative and innovative products that integrate a set of academic discipline, data mining of Marketing information and new development in material science. It also enables you to develop strong multi functional teamwork and communication skills using verbal and visual presentation assignments and interfaces with practitioners in the design community and the industry.

As part of our new and enhanced learning system students across country will be getting the opportunity to work on all types of machines & equipments available in our fashion lab. Our fashion lab is fully equipped with all the latest electronic as well as hand sewing machines. They will also be getting to learn draping patterns on the dress forms. They will be made comfortable by giving them industrial atmosphere in campus only with new technologies & machinery. This lab will be open for the students even after their classes.

### Special features :

- # Scholarship to meritorious students
- # Free short term skill development training in the last semester.

**Duration: 3 Yrs**  
**Eligibility: 12<sup>th</sup>**  
**Seats : 60**

### CAREER OPTIONS

- # Graphic Designer
- # Design Managers
- # Textile Designers
- # Teachers
- # Jewellery & Footwear Designing
- # Personal Shopper
- # Fashion Stylist
- # Entrepreneurs



Kajal Ghai  
Course Co-ordinator



Seema K. Jeet  
Faculty



Mehmooda  
Faculty



Kiran Negi  
Faculty



Meenakshi Devi  
Faculty

# Creativity at Glance





## DEPARTMENT UPDATE

# Bachelors of Science in Information Technology - B.Sc (IT)



HIDT is one of the prestigious Institute, committed to excellence in education has added another feather in the cap by introducing B.Sc. IT. It is a 3-year undergraduate degree that imparts learners with intricate knowledge of storing, securing, processing and managing data and information. B.Sc. IT is one of the best career options in IT world. It is a very popular choice among aspirants who wish to pursue a career in Science and Technology.

Pursuing BSc IT, students get to know about databases, software and networking. Further, student will be exploring the intricacies of software testing, software development, software engineering, web design, programming databases, computer networking and computer systems. Some of the major BSc IT subjects are Foundation of Information Technology, Advanced-Data Structure, DBMS, Foundation of Mathematics and Statistics, Advance Java amongst others. BSc IT course provides a platform to students for their future endeavours in Academics, Research or in Industry. The students are exposed to challenging curriculum to prepare themselves for the intense competitive world of computer science and IT Professionals.

### Special features :

- # Scholarship to meritorious students
- # Free short term skill development training in the last semester.

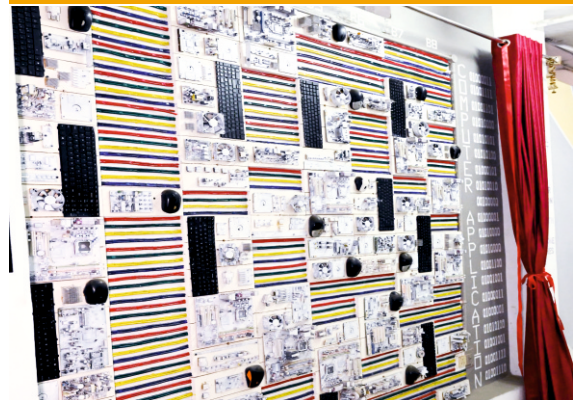
**Duration: 3 Yrs**

**Eligibility: 12<sup>th</sup>**

**Seats : 60**

### CAREER OPTIONS

- # Data Base Manager
- # Software Engineer
- # System Administrator
- # Cyber Security Manager
- # IT Analysts
- # Programmers
- # Software Developers
- # Quality Analysts
- # IT Specialist
- # Technology Engineer



Premlata  
Course Coordinator



Anupama Uniyal  
Vice Principal HIDT

## DEPARTMENT UPDATE

# Bachelor of Journalism and Mass Communication (BJMC)



If your pulse beats faster than light, your mind dreams into the lanes of creativity, if your heart vibrates to the sound of light camera action, if your quest for perfection takes you to go that extra mile everyday, then Journalism & Mass Communication is your calling. A three years degree program at HDT will take you closer to your dreams.

Course highlights are Media management, Basics of Camera, light & sound, Folk media, television Journalism & Production, Advertising Public relations, current national & International affairs, Photo Journalism, Cinema studies and many more.

After doing this course one can work in newspapers, television, channels, magazines, radio stations as well as films. Apart from this one can also make career in advertising agencies, PR companies & event management firms.

You can transform your life into an extraordinary individual. This degree gives you an opportunity to put your ideas into a canvas with endless possibilities & opportunities.

### Special features :

- # Scholarship to meritorious students
- # Free short term skill development training in the last semester.

**Duration: 3 Yrs.**  
**Eligibility: 12<sup>th</sup>**  
**Seats : 60**

### CAREER OPTIONS

- # Feature Writer
- # Illustrator
- # Photo Journalist
- # Anchor
- # News Reporter
- # Fashion Critic
- # Video Jockey (VJ)/ Radio Jockey
- # Copy Writer
- # Editor
- # TV Correspondent
- # Food Critic
- # Public Relation Officer



Beena Raikwar  
Course Coordinator



Jyotsana Panwar  
Faculty



Rashmi Jindal  
Faculty

## DEPARTMENT UPDATE

# Bachelor of Commerce (B.Com)



### Gist Of The Course

B.Com a three years Degree Course has been attracting a large number of students as it has application oriented-approach. Though B.com is an obvious choice of many commerce students, those from Humanities and Science Streams can also opt for it.

### Objective

The degree program is designed to train the students in a wide range of managerial skill and build their competence in the areas of Accounting, Business and Economics.

The degree in commerce also qualifies them for jobs with corporate sector and banks as investment bankers, managers, financial consultants, advisers etc. After B.Com , the students may also pursue an MBA , PGDMA.

### Special features :

- # Scholarship to meritorious students
- # Free short term skill development training in the last semester.

**Duration: 3 Yrs.**  
**Eligibility: 12<sup>th</sup>**  
**Seats : 60**

### CAREER OPTIONS

- # Retail
- # Manufacturing
- # Banking
- # Chartered Accountancy (CA)
- # ICWA
- # Company Secretary
- # Teaching
- # Accountancy



Rashmi Batra  
Course Coordinator



Premlata  
Faculty

# Humanities

## English And Communication Skills



The ability to speak and communicate is the greatest gift to mankind. Its due to effective communication skills that humans interact with one another as a social being. With more and more Multinational companies/organizations looking forward to India for world class business opportunities, there has been a drastic change in the style of communication.

As we all know that language is the most commonly used medium of self expression. We, in the Institute, teach students to develop good and powerful communication skills so that they can put across to others what they want from them. We try to develop the ability among the students through communication skills to use language and express information. By developing

good communication skills the students are able to interact with people and communicate effectively to handle the future jobs in Industry, corporate, Organizations, Banks, MNC etc.

Proper communication can help the students to solve number of issues and resolve problems. Learning English language is not only useful but it also gives a lot of satisfaction and making progress will make you feel great. The objective of the subject is to enable the students to acquire proficiency, both in spoken and written language. The students develops comprehensive skills, improve vocabulary, Correspond with others and enhance skills in spoken language through regular classes.

**Poonam Bhandari**  
(Faculty)

## Computer Aided Design (CAD)



CAD means computer-aided design and that it's computer software that simplifies the process of designing textile elements, like printed surface patterns and garments. The long and cumbersome process of designing has now been converted to a mere simple process on a computer system. CAD can be used to design curves and figures in two-dimensional (2D) space; curves, surfaces, and solids in three-dimensional (3D) space. Even a 2D design can be converted to 3D for a better representation of the design.. Here are some of the benefits of implementing CAD systems in the companies:

1. Increase in the productivity of the designer
2. Improve the quality of the design
3. Better communications
4. Creating documentation of the designing
5. Creating the database for manufacturing
6. Simulations

7. Elimination of inventory

### Future of CAD in the apparel industry

The way in which technology is improving, we can expect a future wherein the entire process of garment manufacturing would be done through machines by a powerful algorithm and with very little human presence. With On-demand manufacturing becoming the new way of production CAD has already influenced the industry with its 3D visual rendering of garments on to the human figures. It will also play an important role in a 3D printed fashion which is expected to becoming the next big thing in the fashion industry. With CAD, there is no turning back to the era of hand-drawn design because of its huge potential of changing this diverse industry, pushing forward the boundaries of fashion.

Institute have well maintained and well equipped CAD Lab where student's of all Department learn and create sophisticated design in latest software

**Rashmi Jindal**  
(Faculty)

## Entrepreneurship



While typical students appreciate the importance of academics, they may limit their focus to the more traditional disciplines: English, history, mathematics, science, foreign language, and fine arts. Many students, however, understand that entrepreneurship courses enhance their education by teaching the art of

communication, time management, negotiation and collaboration. Indeed, entrepreneurship is not just another subject; it is a mind set that helps individuals develop nimble thinking so they can identify problems and find solutions that create value. These analytical and interpersonal skills transcend the workplace, which is why entrepreneurship is so important for students. Today, many visionary students aspire to run their

own business, mainly because they seek autonomy, financial security, and vocational flexibility. Indeed, some of these young adults will inherit a family business, hoping to fortify and extend the legacy. By contrast, others will launch a startup to meet an emerging need in the community. These individuals will benefit from entrepreneurship courses that show them how to innovate, lead, collaborate, and persevere. None the less, many students have no intention of pursuing a career in business. Instead, they gravitate to public service, healthcare, education, or the arts. Interestingly, these students also need to develop skills that prepare them to innovate, lead, collaborate, and persevere; that is why entrepreneurship is so important for all students.

**Sonia Bhanot**  
(Faculty)

# Personality Development Program



Beena Raikwar  
Program Co-ordinator



Nupur Jolly  
Faculty



Poonam Bhandari  
Faculty



Sonia Bhanot  
Faculty

In our endeavor to provide a comprehensive and holistic education to our students the idea of Personality Development was conceptualized by our Chairman Shri Harshmani Vyas. He is a firm believer in value based education system and is working relentlessly to make HIDE a pinnacle success story.

PDP as been introduced with great zeal and fervour to augment multi-dimensional growth of our students in PDP classes emphasis is laid upon the following

- # Body language
- # Communication Skills
- # Spoken English
- # Soft Skills
- # Diet and Nutrition
- # Positive Thinking
- # Yoga and Exercise
- # Leadership Skills
- # Team Building



Workshops & interactive sessions with Industry Guru and Top Corporate Heads gives right kind of mentorship to students making them job ready with right mix of knowledge, confidence and attitude.

Since its inception, PDP has witnessed the most amazing make over of our students. Some of them have felt remarkable change in their personality and outlook.

Looking forward to many more such success stories!

## Training & Placement Cell

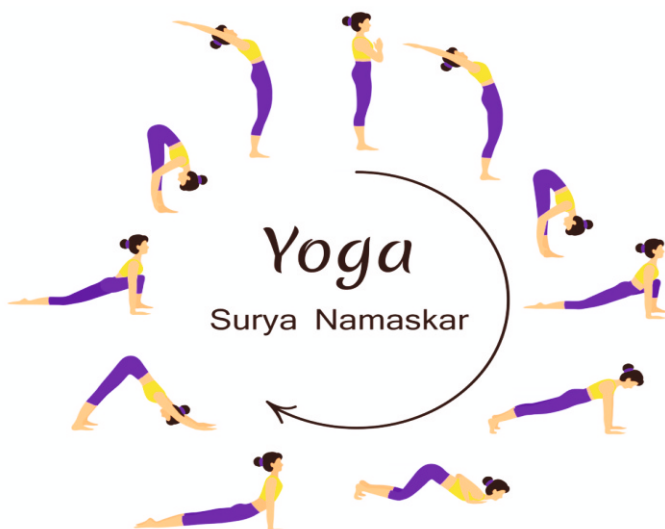
In order to meet the industry demand of well trained and well qualified man power, we have a dedicated training & placement cell.

Industrial Training or Summer Training is an integral part of course curriculum. For this we have established contacts with Government as well as private offices in Uttarakhand and other states as well. Our Students will receive Industrial training in these Offices/Industrial unit.

Similarly for placement, we have already made our mark in the industry where our Diploma Students have been placed in the past.

For our degree courses we are already working towards finding new avenues of placement. We are committed to provide all possible assistance to our students in attaining a suitable placement.

# Yoga Poses



Poonam Bhandari  
Yoga Instructor

The oldest art of exercise which gives you triple benefits i.e. physical, mental and spiritual. Yoga is derived from the Sanskrit word 'Yuj' means join or union. It means joining the lower human nature to the higher(God). It helps in controlling an individuals mind, body and soul. It brings together physical, mental and spiritual disciplines to achieve a peaceful body and mind. It is an art and science of healthy living. There are various exercises in Yoga which are called Asanas. Yoga using Breathing Techniques and Meditation it helps manage stress and anxiety and keeps you relaxing. It also helps in increasing flexibility, muscle strength and body tone. Yoga incorporation of Meditation and breathing can help improve a person's mental well being.

“Regular yoga practice creates mental clarity and calmness. Increases body awareness, relieves chronic stress patterns, relaxes the mind, centers attention and sharpens concentration.

## Benefits of Yoga-

- n Aids in weight loss.
- n Improves immunity.
- n Relieves stress and anxiety.
- n Increases flexibility and Muscular strength.

In 2014, Indian Prime Minister Narendra Modi suggested the United Nations to celebrate June 21 as the International Yoga Day as it is the longest day of the year in the Northern Hemisphere. “Yoga is an invaluable gift of India's ancient tradition and is a holistic approach to health and well being.” - Mr. Narendra Modi. “Yoga is not a religion, but is a way of living towards a healthy mind in a healthy body.” During this corona virus pandemic, it is important to understand that mental health is very important for survival. To help with this growing level of anxiety and depression, We must lead a healthy life style stay connected to our loved ones and practice Yoga religiously at home. “Yoga is a light, which once lit will never dim. The better your practice, the brighter your flame.” YOGA classes are conducted regularly in the morning for the health and physical development of the students

# Our Library

Libraries play a fundamental role in enhancing the learning experience, providing students with all the materials and services they need to improve their knowledge. Our institute library typically provides access to old collection of books and e-books, in addition to the books related to each and every department.

Unlike most public libraries, the library of our institute has always been filled with an incredibly wide variety of books, including works of literature and non-fiction so that we can engage students with learning in many ways. We help students to learn the best ways to access and use quality information and resources, help them to enhance their study and research skills and explain how to use the latest technologies to enhance their learning. Access and convenience are our top priorities for institute library which provides access to many newspapers, magazines, journals and articles. E-books and other online tools are also offered by our institute.



Malti Nautiyal  
Librarian



Manju Gulati  
Asstt. Librarian

Almost every student goes to the library at some point, either daily, weekly or in midterms. They sit and do group study and discuss and prepare for projects, exams and other assignments.

Students can get the books on library-card for as much time as they want and can return the books at the end of the semester. Moreover our institute library have both academic and non-academic resources available for the students. Therefore, they can get extra study material based on their curriculum and can also enjoy reading stuff which is not related to their courses. We have sufficient number of books, journals and e-journals to meet the norms of UGC. In this regard, we have had the support of ONGC under the CSR Scheme.

## Library Rules

- No Bags/ HandBags/ Raincoats/ Jerkins/ Casual Wears/ Printed Materials will be allowed inside the Library. Note Books, and Laptops (without bags) however, may be allowed.
- Students should Keep Silence in the Library. Mobile Phones should be kept in "Silent Mode" while using Library.
- A Book will be issued for 15 days only. However, issued books may be recalled earlier, if urgently required by the Library.
- Maximum number of Books that can be issued is 2.
- Periodicals and Reference Books will not be issued and may be consulted only in the Library.
- A Book must be returned in the same condition in which it was issued.
- Absence from the Institute will not be accepted as an excuse for the delay in returning of books.
- No reminders will be given to individual defaulters, but a consolidated list of defaulters will be displayed on the NOTICE BOARD.
- Books/Old Magazines will be issued to Identity Card holders only.
- In case of marking / underlining of books, the cost of the latest edition of the book will be charged from the student.
- Any violation of the above Rules shall attract disciplinary action.



# Home Away from Home-Hostel



Hostel is fully equipped with the most comfortable facilities like good, hygienic and nourishing food. CCTV coverage of the strategic areas of hostel, Entertainment area known as Common Area, Clean and Hygienic Washrooms, open court yards for indoor games and lounging and many other such amenities are the key features of this Hostel. The hostel has systematized dormitory system with sufficient storage and comfortable bed for each inmates, secluded by partitions for enhancing privacy.



**Kuldeep Kaur**  
Warden

The open friendly atmosphere, homely environment keeps the students happy so much so that it becomes their second home.





# Rules and Regulations for the Hostel Residents

HIDT welcomes our new students. Here, we look forward for an amicable existence in a friendly and disciplined environment. The rules stated as under are not to restrict the lifestyle goals of an individual. In fact, they are supportive towards adaptive and conducive approach to evolve as a student as eventually the students will step into a competitive world where discipline is the base of stability.

- Hostel facility is available only for the outstation students.
- All hostel charges are payable in advance for each Semester. Delay in the submission of the fee is liable to financial penalty.
- Under no circumstances a Student is allowed to see a visitor other than whose Photograph has been submitted as the local guardian duly signed by the parents (on Saturday & Sunday between 10.00 am to 5.00 p.m. only). As far as possible every student of the Hostel should have a guardian in Dehradun.
- The parents are advised to submit complete and verified information about their residential address and contact information while getting their ward admitted to the hostel. Any changes if any in the later course should be duly informed to the warden. It is then the Warden's responsibility to get the details updated in the Institute's record.
- Students should maintain cleanliness in hostel premises.
- The students can go to their local guardians (LG) twice a month on for an overnight stay from Friday evening and be back by Sunday evening before the roll call (7.30 pm in summers and 6.00 pm during winters). It is compulsory that LGs come in person to take their ward for outing.
- The students will be allowed home outings twice in a semester. In case of an emergency, a request from the parent has to be made and notified with the Principal, Warden and the respective class teacher. If student overstays at home or does not attend classes while being in hostel on any aspect, the authorities are liable to take strict disciplinary action.
- Students after reaching their home towns have to inform the warden about their safe arrival. At the same time, it is duly parent's responsibility to inform the hostel authorities about their ward's departure date, time and the mode of transport from home town.
- Before leaving from the hometown, a request letter duly signed by the parents and the permission to send the ward to hometown is absolutely mandatory.
- Students are permitted to go to the market once on a weekday as per their requirement and on Saturdays and Sundays. However, they need special permissions duly signed by the subject teacher in case of procurement of course materials for weekday's outing. In case of a gazetted holiday, a student can avail an outing but the restricted outings will be limited to 3 times in a week.
- No student is permitted to enter the Hostel Kitchen or talk to the Catering Staff. Any complaints regarding quality of food, etc are to be made to the incharge of Mess Committee/Warden or directly to the principal. A complaint/suggestion register will be maintained to cater to grievances related to food or any other issues. The register will be monitored by the hostel committee and the administration.

- Students are not allowed to use heaters, immersion rods, electric iron etc in the dormitory. Any student found doing so will be fined accordingly. However, students will be provided with plug points outside the dormitories to cater to instant food needs like warm water etc. cooking under no circumstances is allowed inside the dormitory.
- The main gate of the hostel will close at 7.00 pm in summers and at 6.00 pm in winters. The students are instructed to be in the premises before the respective closure time. In case of delay, the parents of the students should be informed via sms or a telephone call.
- No student will be permitted to stay back in the hostel during the study hours of the Institute. Only in a medical condition, the student maybe allowed to stay back with proper notification by the Warden to the Principal, respective faculty of the Institute as well as the parents.
- Day Scholars will not be allowed to visit the hostel premises.
- No refund will be applicable if a student decides to leave the hostel in the middle of a session.
- In case of any medical emergency, all possible help and assistance will be provided to the sick student.
- The Institute will not bear any medical expenses of the resident student. In a medical condition if the student needs medical attention, the cost will be borne by the student.
- The Institute will not be responsible for any loss/theft of the belongings of the students.
- It is expected from the resident students to keep their dormitories clean maintain civic sense and cooperate in quality and hygienic living. Also, they are expected to conduct themselves with proper decorum and courtesy in the dorms and dining area.

**Ragging is strictly prohibited in the Institute as well as in the hostel. It is a punishable offence. Any student or students found indulging in this activity will be immediately expelled for the Institute.**

- The Institute authorities (administration and the hostel committee) will conduct surprise checks/ inspection periodically. The students of the best kept dormitory will be reward for their endeavour.
- Any damage done to the hostel property by a student will invite a disciplinary action and will be liable for financial penalty for the damage caused.
- Parents/Visitors can have meals at applicable rates when they come to visit their ward. No visitor is allowed to stay in the hostel beyond stipulated visiting hours.

# Admission Process

Successful applicants called for admission should bring original and attested copies of the following documents at the time of admission counseling.

- (a) Proof of age on the certificate of High School.
- (b) Transfer Certificate/Migration Certificate. (to be submitted in original)
- (c) Character and Conduct Certificate.
- (d) Proof of passing the qualifying examination together with mark sheet in accordance with the eligibility requirements for admission.
- (e) Two passport size photographs for the identity card.
- (f) Domicile Certificate/Mool Niwas Praman Patra.
- (g) Permanent Address Certificate / Aadhar Card.
- (h) Certificate from a Government Hospital/Civil Surgeon/Government Doctor about the Blood Group/Medical Fitness Certificate.
- (i) Duly filled Hostel Admission Form, if opted for Hostel accommodation.
- (j) Fill Anti Ragging Affidavits online by logging on to [www.ANTIRAGGING.IN](http://www.ANTIRAGGING.IN) or [www.AMANMOVEMENT.ORG](http://www.AMANMOVEMENT.ORG) . Student should submit a hard copy of the Affidavit to the Institute Administration. It is mandatory for all the students granted admission.

# Cancellation of Admission

- (i) If the information furnished by the applicants at the time of admission is found to be incorrect/misleading, his/her admission may be cancelled at any time.
- (ii) In case, the certificates of the qualifying examination are not submitted by the applicant at the time of admission and later on it is found that the applicant does not fulfill the eligibility criteria, then his/her admission in the Institute shall stand immediately and automatically cancelled. In such cases the Institute shall not refund the fee submitted by such applicant.

# Summer Internship

The Institute organizes field oriented Industry interface and summer internship programmes for final year students. This internship provides hands-on practical exposure to various functions/domains of corporate world and equip them with required skills of corporate management. The Institute has tied-up with prestigious public sector and corporate organizations for summer training internship. For completion of internship the students are required to submit a project/Training Report.

# Rules & Regulations

- ❖ We are very particular about 80% attendance in the classes. Students will not be allowed to go on leave, unless there is an extreme necessity and acceptable reason (s). Under special circumstances, a few days leave can be allowed but no benefit of leave will be given in the counting of attendance or for any other purpose related to examination, evaluation process & Scholarship purpose .
- ❖ Faculties are fully empowered to disallow a late comer from attending class or from any other activity of the School.
- ❖ Students have to observe discipline and follow all the rule and Regulations relating to Campus, Library, Hostel /Mess, Canteen and other general rules of the Institute.
- ❖ A Progress Report of weak students about their Attendance and Performance shall be displayed on the Notice Board and a copy of the same shall be sent to their parent / guardians for information, if found necessary.
- ❖ The students will have to wear uniform as prescribed by the HIDT.
- ❖ Each student will be issued an Identity Card with his / her photograph and countersigned by the Director. The students must carry their Identity Cards with them for verification at all times, that should be produced before the authority, as and when demanded from them.
- ❖ Use of cell phones are permitted subject to the restrictions in class rooms, library, computer lab, dining hall, etc.
- ❖ Any student violating the above Rules and Regulations could be penalized, even to the extent of expulsion from the Program.
- ❖ No Student of HIDT shall indulge in any act of indiscipline which includes:
- ❖ Misconduct/ Misbehavior.
- ❖ Violation of rules and regulations of discipline.
- ❖ Breach of an undertaking.
- ❖ Refusal to obey the directions of competent authorities.
- ❖ Physical violence or use of abusive language.
- ❖ Destroying or defacing of HIDT property.
- ❖ Organizing a procession or meeting without the permission of the appropriate authority.
- ❖ Rowdy or other forms of misbehavior.
- ❖ Making false statement with a view to affect the impartiality of action by an officer or to impute malice or create public opinion against him/her or with any other malicious motive.
- ❖ Participation in activities such as Gherao, Dharna and Pradarshan; Use of derogatory slogans, abuses and propaganda.
- ❖ Disrupting the smooth running of the Institute or environment conducive to studies or harmonious relationship between different people living on the Campus.
- ❖ Refusal to establish or reveal identity.
- ❖ Non-payment of HIDT fees or other dues including Mess and Canteen charges.
- ❖ Attempting to commit an act of indiscipline, as betting, an act of indiscipline, inciting others to commit an act of indiscipline, individually or jointly with others.
- ❖ Disrupting or preventing teaching, study, examination, extra-curricular activities, office working etc.
- ❖ Arriving late in classes.
- ❖ Sending obscene/lewd/nasty SMS/MMS (Short Messaging Services and Multi Media Services).

# General Rules

- Over-speeding and improper parking of vehicles inside the Campus.
- Student must avoid smoking, chewing of tobacco/ Gutka/ Pan Masala or chewing gum, and consumption of alcohol, within the campus and hostel. Consumption of these products within the campus is prohibited. Students are advised to refrain from indulging in these habits even when away from the campus.
- Student must avoid use of cell phones in 'ringing mode' during class hours. In exceptional circumstances, urgent/ emergency calls may be taken with permission of concerned faculty.
- Avoid entry in prohibited areas like mess cook-house, electric panel room, sewage treatment plant etc.
- Avoid use of Polyethylene bag in the campus.
- Students are required to attend the classes and complete your assignments regularly. Your 100% attendance is solicited. However, some relaxation may be allowed to attend health problems and other genuine exigencies.
- Students entry to the campus and exit from the campus will be monitored. You should carry your ID-Card with you all the time.
- During academic sessions, students are required to be present in your respective classrooms. Student will not be allowed to leave the Institute's premises during class hours.
- Student should maintain cordial relations amongst themselves, with their faculty and staff members.

## UGC Regulations on Curbing the menace of ragging in higher educational institutions, 2009

- Students shall adhere to the norms regarding ANTI-RAGGING LAWS laid down by the Hon'ble Supreme Court of India are :  
According to the Hon'ble Supreme Court of India ragging includes "disorderly behavior/ treatment with fellow student whether by words, spoken or written or by any act which has the effect of teasing, treating and handling with rudeness any other student, indulging in rowdy or indecent activities, which may cause or is likely to cause physical or psychological harm or to raise fear or apprehension there off in a fresher or a junior student."
- For information, some of the punishments for students directly or indirectly involved in the ragging and it's abetment are as follows :
  - Cancellation of admission.
  - Suspension from attending classes.
  - Suspension/expulsion from the college and or hostel or both.
  - Fine upto Rs.10,000/- .
  - Lodging FIR/Police Action against an offender.

# Dress Code

Within campus, all the students are required to be decently dressed, with neat and clean uniform, duly prescribed by the HIDT. However, on Wednesday the students may report in decent casual dress.

# Significant Portfolios held by Chairman

1. Ex. President of **Dhad** (2011-2016)
2. Ex. General Secretary of **ONGC Officer's Association (ASTO)** (All India level)
3. Ex. President of **ONGC Himalayan Association** (2011-2016)
4. President of **Winter Games Association of Uttarakhand**
5. President of **Forum for Nurturing Nature (FNN)** (for promotion of Medicinal Plants & Environment Protection)
6. Vice President of **Ashoka Ashram, Kalsi**



Harshmani Vyas  
Chairman

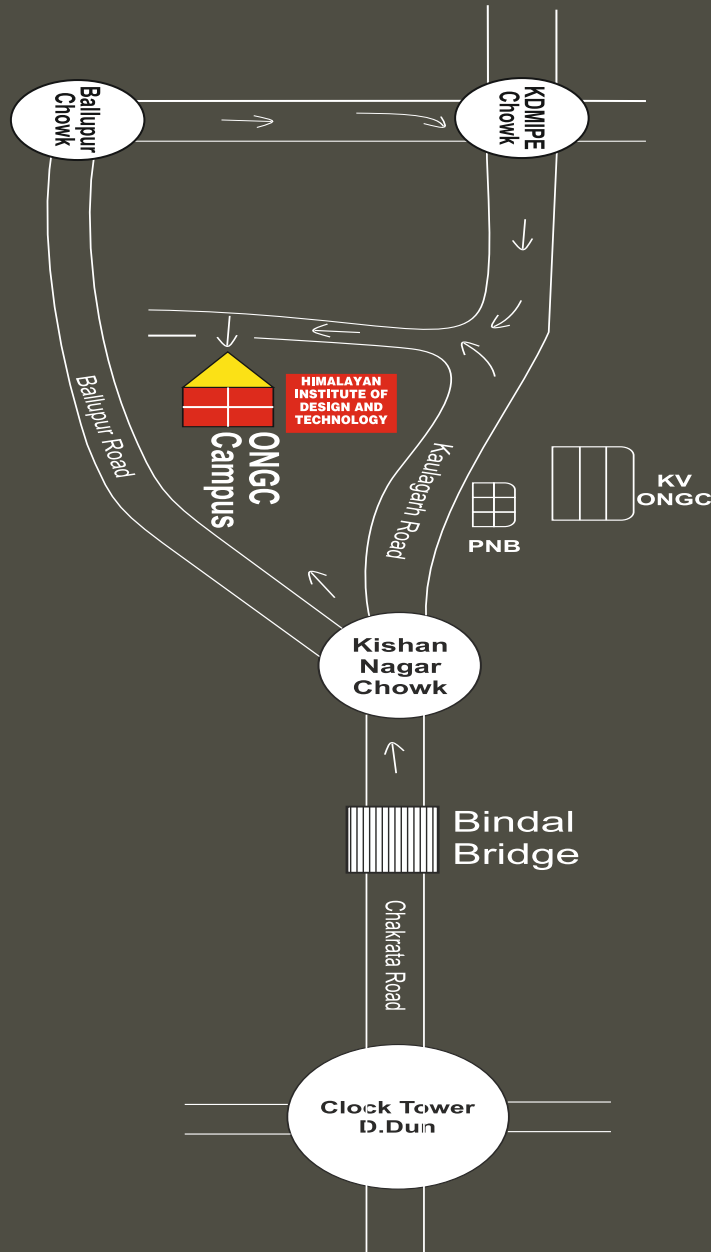
## Chairman with Dignitaries







# Location Map



# HIMALAYAN INSTITUTE OF DESIGN & TECHNOLOGY

ONGC Campus, Kaulagarh Road, Dehradun-248195 (Uttarakhand)